

Company no. 05153841
Charity no. 1104632

The Herculaneum Society
Report and Unaudited Financial
Statements
For the year ended 30 April 2021

The Herculaneum Society

Reference and administrative details

For the year ended 30 April 2021

Company number 05153841

Charity number 1104632

Registered office Alexandra House
St Johns Street
Salisbury
Wiltshire
SP1 2SB

Trustees Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

R Bithell
K Byers
A Carter
G Del Mastro
D Delattre resigned 7 November 2020
H Essler
R Fowler
A Marzano
C Scott
K Starling
N Wilson

Company secretary Wilsons (Company Secretaries) Limited
Alexandra House
St Johns Street
Salisbury
Wiltshire
SP1 2SB

Bankers Charities Aid Foundation Lloyds Bank plc
25 Kings Hill Avenue 25 Gresham Street
Kings Hill London
West Malling EC2V 7HN
Kent
ME19 4TA

Accountants Godfrey Wilson Limited
Chartered Accountants and Statutory Auditors
5th Floor Mariner House
62 Prince Street
Bristol
BS1 4QD

The Herculaneum Society

Report of the Trustees

For the year ended 30 April 2021

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

Structure, governance and management

Governing document

The charity is controlled by its governing document, its memorandum and articles of association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The Trustees have identified the major risks which may affect the charity and have taken reasonable steps to mitigate those risks.

Organisation

The Herculaneum Society is a charitable company limited by guarantee. It is governed by its Memorandum and Articles of Association dated 15 June 2004.

New Trustees are appointed either to fill a casual vacancy or by way of addition to the board. Particular emphasis is placed upon the appointment of the Trustees with knowledge and experience relevant to the charitable company's activities. When new Trustees are appointed they are given an introduction to the work of Herculaneum Society and provided with information they need to fulfil their roles, which includes information about the roles of the Trustees and their responsibilities under the Companies and Charities Acts.

Day to day administration of the Society is delegated to an administrator under the supervision of the trustees. Decision-making powers are retained by the Council exercised at regular Trustees' meetings.

Objects and activities

The objects of the company are to advance the education to the public concerning the World Heritage Site at Herculaneum, to promote research into Herculaneum, and to promote the conservation of the artefacts and the buildings at Herculaneum.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives for the year.

Achievements and performance

The Society has seen another active year, if at a somewhat reduced level and conducted entirely online because of the pandemic. It has been assisted by the Benefactor memberships of R. Fowler, S. Hampson, G. Shaw, A. Sinclair, N. Wilson, and an anonymous member. We thank them and those many individuals who contributed to our campaign for a Covid hardship fund, and acknowledge with much gratitude the legacy of £2,000 from the estate of our founder member John Bithell. The Society is much in the debt of all these supporters and our ongoing membership, which now stands at 133.

The Herculaneum Society

Report of the Trustees

For the year ended 30 April 2021

The chief casualty of the pandemic was the cancellation of the eighth Herculaneum Congress, now projected for 2022. In lieu the Society arranged an expanded AGM on 7 November, with a half-day online conference on 'Recent Research in Imaging and Archaeological Science: Herculaneum and Beyond', offering the following outstanding presentations: Nigel Wilson, Oxford University and Herculaneum Society, on 'Digital Restoration of Classical Texts: A Parallel to the Herculaneum Papyri'; Silvia Soncin, York University, on 'Diet at 79AD Herculaneum: A Metabolic Approach'; Ira Rabin, Bundesanstalt für Materialforschung und -prüfung, Berlin, on 'Black Writing Inks from the 3rd Century BCE to the 5th-6th Centuries CE: Detecting and Tracing their Evolution'; and Brent Seales, University of Kentucky, on 'Virtual Unrolling of Herculaneum Fragments and Scrolls: Recent Results'. This was the second event the Society sponsored jointly with the Institute of Classical Studies, University of London. We were also privileged to hear a fascinating lecture on 27 February by Steven Tuck of Miami University, Ohio, on 'Can We Find Survivors from the Eruption of Vesuvius in AD 79'? Both events were held by Zoom and attended by more than 100 people. The talks of Professors Seales and Tuck have been posted on the Society's YouTube channel.

Four grants were made to students working on topics relevant to the Society's charitable aims and facing financial difficulty as a result of the pandemic. Additional funds raised in the campaign will be devoted to bursaries planned for 2021-22. The well-received news e-bulletins came out every month, and Issue 25 of the Newsletter was published. Two new volumes of our series *Sozomena*, published by De Gruyter, appeared, and two more are in production.

Plans for the coming year include preparation for the next Herculaneum Congress, the AGM and other meetings. The website and YouTube channel will be further developed. *Sozomena*, the Newsletter and news bulletins will continue. Collaboration will be maintained with the American Friends of Herculaneum. Pandemic conditions permitting, the Society will collaborate with the University of Kentucky on their Mellon Foundation-funded research programme 'The Digital Restoration of Herculaneum Papyri'.

Financial review

Reserves policy

The Herculaneum Society has a policy of retaining sufficient unrestricted reserves to finance its planned activities and meet its future financial obligations.

For this purpose, the Trustees have established systems to monitor financial performance and to forecast the future commitments and reserves for a minimum of 18 months ahead. Where any potential shortfall is identified, The Herculaneum Society has a policy of amending planned future activities or cutting overhead costs in order to maintain a sufficient level of unrestricted reserves.

This policy is reviewed on an annual basis.

The trustees have considered the impact of covid on the charity's current and future financial position. The charity holds unrestricted, general reserves of £21,526, restricted reserves that can be drawn down with consent of the funders if necessary of £1,595, and a cash balance of £27,687. The trustees consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

The Herculaneum Society

Report of the Trustees

For the year ended 30 April 2021

Statement of responsibilities of the trustees

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Approved by the trustees on 12 October 2021 and signed on their behalf by

Prof Robert Fowler
Trustee

Chartered accountant's report for the preparation of the unaudited statutory accounts

To the trustees of

The Herculeaneum Society

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of The Herculeaneum Society for the year ended 30 April 2021, as set out on pages 6 to 15 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>.

This report is made solely to the trustees of The Herculeaneum Society, as a body, in accordance with the terms of our engagement letter dated 9 August 2021. Our work has been undertaken solely to prepare for approval the accounts of The Herculeaneum Society and state those matters that we have agreed to state to them in this report in accordance with ICAEW Technical Release 07/16 AAF as detailed at <http://www.icaew.com/compilation>. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Herculeaneum Society and its board of trustees, as a body, for our work or for this report.

It is your duty to ensure that The Herculeaneum Society has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and surplus/deficit of The Herculeaneum Society. You consider that The Herculeaneum Society is exempt from the statutory audit and independent examination requirement for the year, as the charity's income is less than £25,000.

We have not been instructed to carry out an audit or a review of the accounts of The Herculeaneum Society. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given us and we do not, therefore, express any opinion on the statutory accounts.

Date: 14 October 2021

William Guy Blake ACA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

The Herculaneum Society

Statement of financial activities *(incorporating an income and expenditure account)*

For the year ended 30 April 2021

	Note	Restricted £	Unrestricted £	2021 Total £	2020 Total £
Income from:					
Donations and legacies	3	1,080	4,233	5,313	2,771
Charitable activities	4	-	8,167	8,167	8,783
Total income		<u>1,080</u>	<u>12,400</u>	<u>13,480</u>	<u>11,554</u>
Expenditure on:					
Charitable activities		<u>600</u>	<u>10,767</u>	<u>11,367</u>	<u>12,821</u>
Total expenditure	5	<u>600</u>	<u>10,767</u>	<u>11,367</u>	<u>12,821</u>
Net income / (expenditure) and net movement in funds	6	480	1,633	2,113	(1,267)
Reconciliation of funds					
Total funds brought forward		<u>1,115</u>	<u>19,893</u>	<u>21,008</u>	<u>22,275</u>
Total funds carried forward	13	<u><u>1,595</u></u>	<u><u>21,526</u></u>	<u><u>23,121</u></u>	<u><u>21,008</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 13 to the accounts.

The Herculaneum Society

Balance sheet

As at 30 April 2021

	Note	£	2021 £	2020 £
Current assets				
Debtors	9	729		693
Cash at bank and in hand		<u>27,687</u>		<u>38,408</u>
		28,416		39,101
Liabilities				
Creditors: amounts falling due within 1 year	10	<u>(5,295)</u>		<u>(18,093)</u>
Net current assets			<u>23,121</u>	<u>21,008</u>
Net assets	12		<u><u>23,121</u></u>	<u><u>21,008</u></u>
Funds				
Restricted funds			1,595	1,115
Unrestricted funds			<u>21,526</u>	<u>19,893</u>
Total charity funds	13		<u><u>23,121</u></u>	<u><u>21,008</u></u>

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

For the year ended 30 April 2021, the charitable company was entitled to the exemption under section 477(2) of the Companies Act 2006.

No notice has been deposited under section 476 in relation to its accounts for the year ended 30 April 2021 and no members have requested an audit.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records complying with section 386; and preparing accounts which give a true and fair view of the state of affairs of the company as at 30 April 2021, and of its profit or loss for the financial year in accordance with sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006.

Approved by the trustees on 12 October 2021 and signed on their behalf by:

Prof Robert Fowler
Trustee

The Herculaneum Society

Notes to the financial statements

For the year ended 30 April 2021

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Herculaneum Society meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charitable company is able to continue as a going concern. The trustees have considered the impact of the ongoing COVID-19 pandemic on the charity's current and future financial position. The charity holds unrestricted, general reserves of £21,526, restricted reserves that can be drawn down with consent of the funders if necessary of £1,595, and a cash balance of £27,687. The trustees consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

c) Income

Income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

d) Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the bank.

e) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charitable company. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charitable company's work or for specific projects being undertaken by the charitable company.

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

The Herculaneum Society

Notes to the financial statements

For the year ended 30 April 2021

g) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated in full to expenditure on charitable activities on the basis that all resources and time are spent in this area. No significant resources are directed towards raising funds.

h) Grants payable

Grants authorised by the trustees are included in the Statement of Financial Activities. Grants payable are recognised when full approval is made. Grants that have been provisionally approved by the trustees for future periods are disclosed as a future commitment.

i) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

j) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

k) Creditors

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

l) Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

m) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The Herculaneum Society

Notes to the financial statements

For the year ended 30 April 2021

m) Accounting estimates and key judgements (continued)

There are no key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements.

2. Statement of financial activities: prior period comparatives

	Restricted £	Unrestricted £	2020 Total £
Income from:			
Donations and legacies	-	2,771	2,771
Charitable activities	-	8,783	8,783
Total income	-	11,554	11,554
Expenditure on:			
Charitable activities	3,459	9,362	12,821
Total expenditure	3,459	9,362	12,821
Net income / (expenditure) and net movement in funds	(3,459)	2,192	(1,267)

3. Income from donations and legacies

	Restricted £	Unrestricted £	2021 Total £	2020 Total £
Voluntary donations	1,080	2,233	3,313	2,771
Legacy	-	2,000	2,000	-
Total income from donations	1,080	4,233	5,313	2,771

All income from donations in the prior year was unrestricted.

4. Income from charitable activities

	Restricted £	Unrestricted £	2021 Total £	2020 Total £
Membership	-	7,637	7,637	8,408
Other income	-	530	530	375
Total income from charitable activities	-	8,167	8,167	8,783

All income from charitable activities in the prior year was unrestricted.

The Herculaneum Society

Notes to the financial statements

For the year ended 30 April 2021

5. Total expenditure

	Charitable activities £	Support and governance costs £	2021 Total £
Salaries and wages (note 7)	-	7,752	7,752
Accountancy	-	1,056	1,056
Bank fees	-	263	263
Insurance	-	358	358
Legal fees	-	757	757
Meetings	99	-	99
Sundry	-	435	435
Office running costs	-	47	47
Covid fund	600	-	600
Sub-total	699	10,668	11,367
Allocation of support and governance costs	10,668	(10,668)	-
Total expenditure	11,367	-	11,367

Total governance costs were £1,813 (2020: £1,432).

Prior period comparative:

	Charitable activities £	Support and governance costs £	2020 Total £
Bursaries	3,000	-	3,000
Salaries and wages (note 7)	-	5,790	5,790
Accountancy	-	960	960
Web development	281	-	281
Bank fees	-	582	582
Insurance	-	358	358
Legal fees	-	367	367
AGM costs	105	-	105
Meetings	391	-	391
Charitable donation	659	-	659
Sundry	-	144	144
Office running costs	-	184	184
Sub-total	4,436	8,385	12,821
Allocation of support and governance costs	8,385	(8,385)	-
Total expenditure	12,821	-	12,821

The Herculaneum Society

Notes to the financial statements

For the year ended 30 April 2021

6. Net movement in funds

This is stated after charging:

	2021	2020
	£	£
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Accountants' remuneration (incl. VAT):		
▪ Accountancy	<u>1,020</u>	<u>960</u>

7. Staff costs

	2021	2020
	£	£
Salaries and wages	<u>7,752</u>	<u>5,790</u>
No employee earned more than £60,000 during the year.		
Average head count	<u>1</u>	<u>1</u>

The key management personnel of the charitable company comprise the trustees. There were no employee benefits paid or given to the key management personnel during the year (2020: £Nil).

8. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

9. Debtors

	2021	2020
	£	£
Gift aid claim	<u>729</u>	<u>693</u>

10. Creditors : amounts due within 1 year

	2021	2020
	£	£
Accruals	5,295	6,309
Deferred income (note 11)	<u>-</u>	<u>11,784</u>
	<u>5,295</u>	<u>18,093</u>

The Herculaneum Society

Notes to the financial statements

For the year ended 30 April 2021

11. Deferred income

	2021 £	2020 £
At 1 May 2020	11,784	-
Deferred during the year	-	11,784
Released during the year	<u>(11,784)</u>	<u>-</u>
At 30 April 2021	<u>-</u>	<u>11,784</u>

Deferred income relates to income received in advance of the charity's Herculaneum Congress event taking place in a future financial period.

12. Analysis of net assets between funds

	Restricted £	Unrestricted £	2021 Total £
Current assets	1,595	26,821	28,416
Current liabilities	<u>-</u>	<u>(5,295)</u>	<u>(5,295)</u>
Total funds carried forward	<u>1,595</u>	<u>21,526</u>	<u>23,121</u>
Prior period comparative			2020
	Restricted £	Unrestricted £	Total £
Current assets	1,115	37,986	39,101
Current liabilities	<u>-</u>	<u>(18,093)</u>	<u>(18,093)</u>
Total funds carried forward	<u>1,115</u>	<u>19,893</u>	<u>21,008</u>

The Herculaneum Society

Notes to the financial statements

For the year ended 30 April 2021

13. Movements in funds

	At 1 May 2020 £	Income £	Expenditure £	Transfers between funds £	At 30 April 2021 £
Restricted funds					
Special Projects fund	1,115	-	-	480	1,115
Covid Hardship Fund	-	1,080	(600)	(480)	480
Total restricted funds	1,115	1,080	(600)	-	1,595
Unrestricted funds					
General funds	19,893	12,400	(10,767)	-	21,526
Total unrestricted funds	19,893	12,400	(10,767)	-	21,526
Total funds	21,008	13,480	(11,367)	-	23,121

Purposes of restricted funds

Special Projects fund

The Special Projects fund is reserved for initiatives undertaken from time to time by The Herculaneum Society in pursuit of its charitable aims in addition to its regular, ongoing activities, and for which donations have been specially solicited and/or given. The purposes to which the fund may be applied are determined by the Trustees in consultation with the members.

Covid Hardship Fund

During the pandemic the Society solicited donations for a Covid Hardship Fund offering small grants to students working on subjects relevant to the Society's charitable aims and adversely affected financially by the pandemic. Students were invited to apply for a grant of up to £150, stating their circumstances and the use to which the grant would be put. Applications were judged by a small committee of trustees. It has been agreed that any surplus would be moved into the Special Projects fund.

Prior period comparative

	At 1 May 2019 £	Income £	Expenditure £	At 30 April 2020 £
Restricted funds				
Special Projects fund	4,574	-	(3,459)	1,115
Total restricted funds	4,574	-	(3,459)	1,115
Unrestricted funds				
General funds	17,701	11,554	(9,362)	19,893
Total unrestricted funds	17,701	11,554	(9,362)	19,893
Total funds	22,275	11,554	(12,821)	21,008

The Herculaneum Society

Notes to the financial statements

For the year ended 30 April 2021

14. Related party transactions

The trustees have made donations to the charitable company during the year in aggregate of £885 (2020: £873). These donations were made without any conditions.